



WICHITA POLICE DEPARTMENT APPLICANT

SCREENING QUESTIONNAIRE

Enter position for which you are applying:

☐ Police Applicant

☐ Police Reserves



INSTRUCTIONS TO APPLICANT

Use black ink only. Legibly print all requested information. Must be filled out in your own handwriting.

You are being considered for employment with the Wichita Police Department. Law enforcement employees, regardless of rank, are placed in positions of trust and responsibility. Because of this trust, we expect candor from all employees. The contents of this booklet are "CONFIDENTIAL." The information will not be disseminated except as necessary to process your application. It is important that you complete this questionnaire truthfully, thoroughly, and in full detail. All questions must be answered with a full explanation. Leaving the explanation blank may affect the ability to judge your suitability for hire.

It is important that you understand that intentional misrepresentation, either by omission, which is defined as telling part of the truth, but omitting important information in order to manipulate the outcome, or falsification, defined as saying something is true when it is not or denying that something is true when it is, of any material fact may be just cause for dismissal from the Applicant Process. Polygraph examinations are administered to all applicants offered employment. You should also be aware that some of these same questions will be asked again if you are scheduled for a polygraph examination and your answers should be consistent.

During the interview, you will be asked to discuss many aspects of your background. You may be concerned that some aspects might disqualify you from the job. **That is usually not the case. What will certainly disqualify you is your failure to provide truthful, accurate, and complete information.**

Some of the information requested may be impossible to obtain due to circumstances beyond your control. In this case please give a brief explanation as to why you are unable to provide an answer to the question.

Be aware that not providing information may affect the pre-employment section's ability to judge your suitability for hire.

When answering questions be thorough as possible and provide complete detailed answers.

Complete the questionnaire and return it to:

Wichita Sedgwick County Law Enforcement Training Center
2235 W. 37th St. N.
Wichita, Kansas, 67204
Attn: WPD Pre-Employment Section
316-660-3810

*****FOR OFFICE USE ONLY*****

Date received: _____

Initials and ID number of person receiving packet: _____

DISQUALIFICATION LIST

During the Wichita Police Department application process your background will be closely examined. Review the following background “disqualifiers.” If you think that any of these apply to you and you have questions, please call the Wichita Sedgwick County Law Enforcement Training Center (316) 660-3810 for clarification, or for more information.

- Must satisfy all requirements as set forth in Kansas Statute 74-5605b. ←(link to the State site)
- Must satisfy all requirements as set forth by the City of Wichita. www.wichita.gov
- If military service has been rendered your DD214 must reflect a separation code and an Honorable Discharge or a Discharge Under Honorable Conditions.
- Applicants may be eliminated from the process if they have not fully disclosed **ALL** information requested.
- Applicants **WILL** be eliminated from the process if they have falsified, intentionally misrepresented, or have not been completely truthful on a questionnaire, document, or application as part of the pre-employment process.

Applicants will be permanently disqualified for the following if:

- Has been convicted, expunged, or received diversion on any state, municipality, or federal misdemeanor crime of domestic violence or its equivalent under the Uniform Code of Military Justice is a permanent disqualifier.
- As an adult or juvenile (17 years old or younger), has been involved, convicted, expunged, or on or after July 1, 1995, been placed on diversion by state or federal government for a crime which is a felony (includes sale of illegal or prescription drugs) or its equivalent under the Uniform Code of Military Justice, is a permanent disqualifier.
- As an adult or juvenile (17 years old or younger) may not have been convicted of a crime involving an act of dishonesty, to include but not limited to; theft, insufficient funds (check), fraud, false police reports, etc., is a permanent disqualifier.
- Must not have used any felony level drug or controlled substance, i.e. cocaine, heroin, opium, methamphetamine, etc., is a permanent disqualifier.

Applicants may be temporarily disqualified for the following if:

- No convictions, diversions, expungements, or involvement in any misdemeanor crimes of violence, or use of physical force or threats within the past five years of date of application.
- No convictions, diversions, expungements or involvement in misdemeanor crimes within the past three years of date of application.
- No convictions, diversions, expungements or involvement in any misdemeanor crimes involving morals, or weapons charges within the past five years of date of application.
- Must not have used, bought, or possessed marijuana, LSD, hashish, mushrooms, K-2, peyote, ecstasy, etc., within the past three years of date of application.

- Must not have used, bought, or possessed illegal or non-prescriptive steroids within the past three years of date of application.
- Must not have been convicted of, plead guilty or no contest to, or been diverted on a serious traffic violation within the past three years of date of application. Serious traffic violations to include, but not limited to vehicular homicide, DUI, reckless driving, hit and run, and eluding a police officer.
- Must not have been convicted, taken diversion, plead guilty or no contest to an MIP (minor in possession of alcohol) or MIC (minor in consumption) within the past twelve months of date of application.
- Must not have been convicted of, plead guilty or no contest to, or been diverted on more than two moving traffic violations within the past twelve months of date of application.
- Must not be currently charged with, under indictment, or on probation for any criminal activity other than minor traffic violations.
- If previous law enforcement experience has been rendered, must not have a sustained violation of dishonesty to include but not limited to, lying, falsifying reports or documents, illegally obtaining narcotics, courtroom testimony/credibility.
- This list is not all inclusive. An applicant may be disqualified if the totality of their overall conduct or character demonstrates an undesirable behavior pattern including, but not limited to, dishonesty and/or integrity issues, motor vehicle violations, employment termination, financial problems, theft and/or a combination of such conduct or activities indicating that he/she is not suitable as a police employee.

Wichita Police Department Applicant Process - Remove and keep this page for your records

All Applicants for the position of Police Recruit will be required to successfully complete each of the following steps. The last steps will only be completed by applicants who have been given a conditional offer of employment. Please document the date each of these steps were completed. This will allow you to track your progress in the process. If you have any questions regarding your progress please call the Pre-Employment Section at (316) 660-3810.

Required Steps	Date Completed
Initial On-line application and Aptitude Test at Human Resources	_____
First Contact Interview at the Training Academy	_____
Physical Fitness Test (Wednesdays at 9 a.m.)	_____
Oral Interview Board Thorough Background Check to include personal references, employers, criminal history check, etc.	_____
Polygraph examination	_____
Command Staff Interview (We will contact you to schedule the Command Staff Interview)	_____
Conditional Job Offer	_____
Fingerprints at the Training Academy	_____
Physical	_____
Psychological Testing	_____
Cooper's Run (1 ½ miles in 14 or less minutes)	_____
Orientation	_____
Class Date	_____

YOUR BIOGRAPHICAL DATA

Name (First, Middle, Last) _____

Aliases or Nickname(s) _____

Maiden Name/Previously Used Names _____

Date of Birth _____ Social Security Number _____

Driver's License Number and State _____

Mailing Address _____

City _____ County _____ State _____ Zip Code _____

Telephone Home _____ Work _____ Cell _____

Height ____ Weight ____ Race ____ Gender ____ Hair color ____ Eye Color ____

List Scars, Marks, Tattoos, or Other Identifying Characteristics. List where the tattoo is located, the design and color.

Place of Birth (City, State/Country, Zip code) _____

Citizenship: ☐ United States ☐ Other _____

Naturalization Date _____ Certificate Number _____

Applicant Email Address _____

Applicant Email Address _____

Applicant Email Address _____

Marital Status ☐ Married ☐ Single ☐ Divorced ☐ Separated ☐ Widowed ☐ Other _____

Current Spouse's Full Name _____ Maiden Name _____

Name of Spouse's Employer _____ Telephone Number _____

(List the same data for each former spouse, significant other, or domestic cohabitant. Also list same data for current roommate(s). Use supplemental page if necessary)

Full Name _____ Maiden Name _____

Current Address _____

Telephone Number _____ Length of Relationship _____

Date of Separation _____

Full Name _____ Maiden Name _____

Current Address _____

Telephone Number _____ Length of Relationship _____

Date of Separation _____

Full Name _____ Maiden Name _____

Current Address _____

Telephone Number _____ Length of Relationship _____

Date of Separation _____

Full Name _____ Maiden Name _____

Current Address _____

Telephone Number _____ Length of Relationship _____

Date of Separation _____

Parent/Guardian Information	<u>Mother</u>	<u>Father</u>	<u>Other Guardian</u>
Name (First, Middle, Last)	_____	_____	_____
Maiden Name	_____	<u>N/A</u>	_____
Address (Street)	_____	_____	_____
City, State & Zip Code	_____	_____	_____
Living (✓)	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No

Parent/Guardian Information	<u>Step-Mother</u>	<u>Step-Father</u>	<u>Other Guardian</u>
Name (First, Middle, Last)	_____	_____	_____
Maiden Name	_____	<u>N/A</u>	_____
Address (Street)	_____	_____	_____
City, State & Zip Code	_____	_____	_____
Living (✓)	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No

Children: (List all children you have either fathered, mothered, or had legal responsibility for during your life and contact information for each parent)

<u>Child's name</u>	<u>Age</u>	<u>Gender</u>
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____
5. _____	_____	_____

<u>Parent</u>	<u>Address</u>	<u>Telephone #</u>
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____
5. _____	_____	_____

REFERENCES

List three references. References CANNOT be a current or former boss, a current Wichita Police Officer, and CANNOT be related either by blood, marriage, or adoption. It should be someone who has known you at least one year or more.

Name (First, Middle, Last) _____

Current Mailing Address _____

City _____ State _____ Zip Code _____ Telephone Number _____

Employer _____ Telephone Number _____

Email address (required) _____

Name (First, Middle, Last) _____

Current Mailing Address _____

City _____ State _____ Zip Code _____ Telephone Number _____

Employer _____ Telephone Number _____

Email address (required) _____

Name (First, Middle, Last) _____

Current Mailing Address _____

City _____ State _____ Zip Code _____ Telephone Number _____

Employer _____ Telephone Number _____

Email address (required) _____

List the names of persons in Law Enforcement, (and their agency) that you know personally

Name	Agency
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

EDUCATION INFORMATION

LIST ALL HIGH SCHOOLS ATTENDED - STARTING WITH THE ONE YOU GRADUATED FROM:

Name of High School _____ Dates Attended _____

Address (Street, City, State, Zip) _____

Name of High School _____ Dates Attended _____

Address (Street, City, State, Zip) _____

Name of High School _____ Dates Attended _____

Address (Street, City, State, Zip) _____

Diploma Received (✓) ☐ Yes ☐ No Highest Grade Completed _____

High School Equivalency/G.E.D. (✓) ☐ Yes ☐ No Date _____ Certificate # _____

COLLEGE / UNIVERSITY ATTENDED: Must fill out completely do not leave any blanks unanswered.

	<u>1</u>	<u>2</u>
College/University	_____	_____
Address (Street)	_____	_____
(City)	_____	_____
(State)	_____	_____
(Zip Code)	_____	_____
Dates Attended:	_____	_____
Total Credits Earned:	_____	_____
Degree Received:	_____	_____
Date Graduated:	_____	_____
Major:	_____	_____
Minor:	_____	_____

	<u>3</u>	<u>4</u>
College/University	_____	_____
Address (Street)	_____	_____
(City)	_____	_____
(State)	_____	_____
(Zip Code)	_____	_____
Dates Attended:	_____	_____
Total Credits Earned:	_____	_____
Degree Received:	_____	_____
Date Graduated:	_____	_____
Major:	_____	_____
Minor:	_____	_____

SPECIALIZED TRAINING, SKILLS, OR QUALIFICATIONS

Type of Training, Skills, or Qualifications

Provided By (Name and Address of Organization, School, etc.)

Certification, License, or Diploma Received (✓) ☐ Yes ☐ No Date

How did you hear about the Wichita Police Department? Check all that apply.

Career Fair ☐ Which Career Fair? _____

Friend ☐

Internet ☐

Media ☐

WPD Employee ☐

Family Member ☐

Other ☐ Explain_____

SECTION I: BACKGROUND ISSUES

RESIDENCES

List residences you have lived at since age 15, beginning with your present residence. Be as accurate as possible.

Address: _____
City, State, Zip: _____
County _____
Date from: _____ to: _____
Landlord: _____

Address: _____
City, State, Zip: _____
County _____
Date from: _____ to: _____
Landlord: _____

Address: _____
City, State, Zip: _____
County _____
Date from: _____ to: _____
Landlord: _____

Address: _____
City, State, Zip: _____
County _____
Date from: _____ to: _____
Landlord: _____

Address: _____
City, State, Zip: _____
County _____
Date from: _____ to: _____
Landlord: _____

Address: _____
City, State, Zip: _____
County _____
Date from: _____ to: _____
Landlord: _____

Address: _____
City, State, Zip: _____
County _____
Date from: _____ to: _____
Landlord: _____

Address: _____
City, State, Zip: _____
County _____
Date from: _____ to: _____
Landlord: _____

EMPLOYMENT HISTORY (If “yes,” an explanation is required. Include details in your response)

1. Have you ever applied to or been employed by the City of Wichita, and/or the Wichita Police Department? ☐ Yes ☐ No (if yes, explain, list dates)

2. Have you ever been employed with another police department or law enforcement agency? ☐ Yes ☐ No (if yes, explain)

3. Have you ever been disqualified as an applicant for any police department or law enforcement agency? ☐ Yes ☐ No (if yes, explain)

List all of the agencies you have been employed by or applied for including this department:

Name, location of department: _____

Date of application: _____

Position(s) applied for: _____

Were you subjected to a background investigation? ☐ Yes ☐ No

Did you have a polygraph examination administered? ☐ Yes ☐ No

Were you hired? ☐ Yes ☐ No

If not hired why? _____

Name, location of department: _____

Date of application: _____

Position(s) applied for: _____

Were you subjected to a background investigation? ☐ Yes ☐ No

Did you have a polygraph examination administered? ☐ Yes ☐ No

Were you hired? ☐ Yes ☐ No

If not hired why? _____

Name, location of department: _____

Date of application: _____

Position(s) applied for: _____

Were you subjected to a background investigation? ☐ Yes ☐ No

Did you have a polygraph examination administered? ☐ Yes ☐ No

Were you hired? ☐ Yes ☐ No

If not hired why? _____

Name, location of department: _____
Date of application: _____
Position(s) applied for: _____
Were you subjected to a background investigation? ☐ Yes ☐ No
Did you have a polygraph examination administered? ☐ Yes ☐ No
Were you hired? ☐ Yes ☐ No
If not hired why? _____

Name, location of department: _____
Date of application: _____
Position(s) applied for: _____
Were you subjected to a background investigation? ☐ Yes ☐ No
Did you have a polygraph examination administered? ☐ Yes ☐ No
Were you hired? ☐ Yes ☐ No
If not hired why? _____

Name, location of department: _____
Date of application: _____
Position(s) applied for: _____
Were you subjected to a background investigation? ☐ Yes ☐ No
Did you have a polygraph examination administered? ☐ Yes ☐ No
Were you hired? ☐ Yes ☐ No
If not hired why? _____

MILITARY SERVICE (If an explanation is required include details in your response)

Branch of Service: ☐ Army ☐ Air Force ☐ Navy ☐ Marines ☐ Coast Guard ☐ Other (specify)

Entrance Date _____ Discharge Date _____

Highest Rank Held _____

Type of Discharge (other than medical) _____

If less than Honorable, explain

While in Military Service, were you ever investigated, detained, apprehended, or did you receive any type of discipline to include "Company Punishments." Include fines, extended duty, loss of rank, etc.

Are you claiming Veteran's Preference? Yes_____ No_____

Veterans with an honorable discharge will be given preference in hiring in accordance with K.S.A. 73-201, et al. and K.S.A. 75-2955, et al. To qualify for the veteran's preference as set forth in K.S.A. 75-2955, the applicant must still meet the requirements of the vacant position. Pursuant to K.S.A. 73-201(c), Veterans shall be preferred for initial employment and first Promotion "in the state government of Kansas, and in the counties and cities of this state, if competent to perform such services." This particularly applies to the City of Wichita. A veteran, or a spouse who qualifies for the veteran's preference under K.S.A. 73-201, desiring to use a veteran's preference shall provide the hiring authority with a copy of the veteran's DD214 form or the DD214 form of the veteran under which the spouse qualifies for the preference.

Applicants that qualify under this section will be scheduled for an interview or whichever procedure is in accordance with the application process for the position that is being sought by the applicant. The preference guarantees an interview and consideration for the position, but does not guarantee that such applicant will receive the position applied for. This preference does not apply to temporary positions, an office filled by election, or key "at will" employees as defined in K.S.A. 73-201a.

What is/was your military job classification? _____

MILITARY TRAINING, SKILLS, OR QUALIFICATIONS

Date(s) & Types of Training, Skills, or Qualifications received.

EMPLOYMENT

(List **ALL** employers, in the past 10 years, beginning with the current or most recent.) List any employment you have been terminated from or quit to avoid being terminated in your **entire** work history. List any employer you gained job skills relevant to this position. Provide complete addresses for each.

CURRENT EMPLOYER

1. Name of Employer _____ Telephone _____
Address _____
City _____ State _____ Zip _____
Dates Employed From _____ To _____ Full Time ☐ Part Time ☐
(Hrs per week _____) Position Held _____
Salary: Starting _____ Ending _____
Reason for Leaving _____

Reason fired or resigned _____

Name of supervisor _____
Employer email (required) _____

PREVIOUS EMPLOYER(S)

2. Name of Employer _____ Telephone _____
Address _____
City _____ State _____ Zip _____
Dates Employed From _____ To _____ Full Time ☐ Part Time ☐
(Hrs per week _____) Position Held _____
Salary: Starting _____ Ending _____
Reason for Leaving _____

Reason fired or resigned _____

Name of supervisor _____
Employer email (required) _____

3. Name of Employer _____ Telephone _____
Address _____
City _____ State _____ Zip _____
Dates Employed From _____ To _____ Full Time ☐ Part Time ☐
(Hrs per week _____) Position Held _____
Salary: Starting _____ Ending _____
Reason for Leaving _____

Reason fired or resigned _____

Name of supervisor _____
Employer email (required) _____
4. Name of Employer _____ Telephone _____
Address _____
City _____ State _____ Zip _____
Dates Employed From _____ To _____ Full Time ☐ Part Time ☐
(Hrs per week _____) Position Held _____
Salary: Starting _____ Ending _____
Reason for Leaving _____

Reason fired or resigned _____

Name of supervisor _____
Employer email (required) _____
5. Name of Employer _____ Telephone _____
Address _____
City _____ State _____ Zip _____
Dates Employed From _____ To _____ Full Time ☐ Part Time ☐
(Hrs per week _____) Position Held _____
Salary: Starting _____ Ending _____
Reason for Leaving _____

Reason fired or resigned _____

Name of supervisor _____
Employer email (required) _____

6. Name of Employer _____ Telephone _____
Address _____
City _____ State _____ Zip _____
Dates Employed From _____ To _____ Full Time ☐ Part Time ☐
(Hrs per week _____) Position Held _____
Salary: Starting _____ Ending _____
Reason for Leaving _____

Reason fired or resigned _____

Name of supervisor _____
Employer email (required) _____

7. Name of Employer _____ Telephone _____
Address _____
City _____ State _____ Zip _____
Dates Employed From _____ To _____ Full Time ☐ Part Time ☐
(Hrs per week _____) Position Held _____
Salary: Starting _____ Ending _____
Reason for Leaving _____

Reason fired or resigned _____

Name of supervisor _____
Employer email (required) _____

8. Name of Employer _____ Telephone _____
Address _____
City _____ State _____ Zip _____
Dates Employed From _____ To _____ Full Time ☐ Part Time ☐
(Hrs per week _____) Position Held _____
Salary: Starting _____ Ending _____
Reason for Leaving _____

Reason fired or resigned _____

Name of supervisor _____
Employer email (required) _____

9. Name of Employer _____ Telephone _____
Address _____
City State Zip
Dates Employed From _____ To _____ Full Time ☐ Part Time ☐
(Hrs per week _____) Position Held _____
Salary: Starting _____ Ending _____
Reason for Leaving _____

Reason fired or resigned _____

Name of supervisor _____
Employer email (required) _____

10. Name of Employer _____ Telephone _____
Address _____
City State Zip
Dates Employed From _____ To _____ Full Time ☐ Part Time ☐
(Hrs per week _____) Position Held _____
Salary: Starting _____ Ending _____
Reason for Leaving _____

Reason fired or resigned _____

Name of supervisor _____
Employer email (required) _____

11. Name of Employer _____ Telephone _____
Address _____
City State Zip
Dates Employed From _____ To _____ Full Time ☐ Part Time ☐
(Hrs per week _____) Position Held _____
Salary: Starting _____ Ending _____
Reason for Leaving _____

Reason fired or resigned _____

Name of supervisor _____
Employer email (required) _____

WORK HISTORY

(If “yes,” an explanation is required. Include details in your response)

1. Have you ever been fired, terminated, or asked to quit from any employment for reasons other than medical? ☐ Yes ☐ No (if yes, explain)

2. Have you ever resigned from a previous employer to avoid being fired or terminated while under investigation? ☐ Yes ☐ No (if yes, explain)

3. Have you ever threatened, been threatened, or been involved in a physical confrontation with a co-worker or supervisor? ☐ Yes ☐ No (if yes, explain)

4. What person or employer may not give you a good recommendation? Why?

FINANCIAL / CREDIT ISSUES

(If “yes,” an explanation is required. Include details in your response)

1. In your lifetime, have you had any debts/bills turned over to a collection agency?
☐ Yes ☐ No (if yes, explain and list total amount owed. If still outstanding, have you arranged payments?)

2. Are any creditors contacting you or trying to contact you for payment?
☐ Yes ☐ No (if yes, explain)

3. Have you ever declared or filed bankruptcy?
☐ Yes ☐ No (if yes, explain)

4. Have you ever been evicted from a residence; this includes any apartment, dormitory, or house? ☐ Yes ☐ No (if yes, explain)

5. Have you ever had anything repossessed?
☐ Yes ☐ No (if yes, list what and when)

6. Are you currently behind on alimony and/or child support payments?
☐ Yes ☐ No (if yes, indicate terms and amounts)

MOTOR VEHICLE ACCIDENTS AND TRAFFIC RECORD / INFORMATION
(If “yes,” an explanation is required. Include details in your response)

Do you have a valid driver’s license? _____ How many years have you been driving with a valid driver’s license? _____

State of Issuance _____ License # _____

1. Have you ever possessed a driver’s license from another State?
☐ Yes ☐ No (if yes, explain)

2. List **ALL** motor vehicle accidents you have been involved in as the DRIVER whether you were at fault or not. Include all accidents either reported to police or insurance companies. Include all accidents not reported to any law enforcement agency or insurance company. Include dates, if investigated by the police, and if a ticket was issued.

3. Do you have any lawsuits pending because of a motor vehicle accident?
☐ Yes ☐ No (if yes, explain)

4. Were you (as the operator of a motor vehicle) consuming any alcohol, under the influence of alcohol or any illegal drugs at the time of any motor vehicle accident?
☐ Yes ☐ No (if yes, explain)

5. Have you ever been involved in a reported or unreported hit-and-run motor vehicle accident? ☐ Yes ☐ No (if yes, explain)

6. Has your license ever been suspended or revoked for any length of time?
☐ Yes ☐ No (if yes, explain)

7. Have you ever been denied vehicle insurance or has your vehicle insurance ever been canceled? ☐ Yes ☐ No (if yes, explain)

8. List **ALL** traffic tickets (**NOT** parking tickets) you have received in this State or any other State and on any military base inside or outside of the USA. This includes all tickets whether currently on your record or not.

9. Have you ever received a moving or parking ticket that you have not paid?
☐ Yes ☐ No (if yes, explain)

ARREST INFORMATION

If “yes,” an explanation is required. Include details in your response)

1. While age 17 or younger, have you ever been questioned or detained for any violation of the law? ☐ Yes ☐ No (if yes, explain)

2. While age 17 or younger, have you ever been taken into custody, arrested, charged, or convicted for any violation of the law? ☐ Yes ☐ No (if yes, explain)

3. When you were 18 years of age or older, have you ever been questioned or detained for any violation of the law? ☐ Yes ☐ No (if yes, explain)

4. When you were 18 years of age or older, have you ever been taken into custody, arrested, charged, or convicted for any violation of the law? ☐ Yes ☐ No (if yes, explain)

5. Have you ever had any criminal charge(s), misdemeanor or felony, diverted, pardoned, expunged or dismissed? ☐ Yes ☐ No (if yes, explain what and why)

6. Have you ever received a Summons, Notice to Appear, or Citation that was not traffic related that requested you to appear in court?
☐ Yes ☐ No (if yes, explain)

7. Have you ever been in jail because of a motor vehicle incident or criminal charge?
☐ Yes ☐ No (if yes, explain)

8. Have you ever been court ordered to attend a training school, family counseling, anger management, community service, etc. ☐ Yes ☐ No (if yes, explain)

9. Have you ever been arrested for an outstanding traffic, criminal, or civil warrant?
☐ Yes ☐ No (if yes, explain)

10. Do you have any existing criminal, civil, or traffic warrants?
☐ Yes ☐ No (if yes, explain)

Section II – DOMESTIC ISSUES

(If “yes,” an explanation is required. Include details in your response)

1. Have you ever been accused of domestic violence? ☐ Yes ☐ No (if yes, explain)

2. Have you ever been served an Ex-Parte Order, Protection from Abuse Order, Stalking Order or any similar protection orders to prevent domestic violence?
☐ Yes ☐ No (if yes, explain)

3. Have you ever been involved in any assault with a spouse, former spouse, family member, boyfriend, girlfriend, roommate, or person you share a child with?
☐ Yes ☐ No (if yes, explain)

4. Have you ever intentionally or maliciously damaged the personal property of a spouse, former spouse, family member, boyfriend, girlfriend, roommate, or person you share a child with? ☐ Yes ☐ No (if yes, explain)
-
-
-
5. Have you ever used a weapon or any object of any type during a domestic argument or disagreement? ☐ Yes ☐ No (if yes, explain)
-
-
-
6. Have you ever followed or been accused of following another person in a manner that may have created a sense of fear for their personal safety (Stalking)? ☐ Yes ☐ No (if yes, explain)
-
-
-
7. Have you ever made, or been accused of making, harassing or obscene telephone calls? ☐ Yes ☐ No (if yes, explain)
-
-
-
8. Have you ever inflicted physical pain on a parent or child? ☐ Yes ☐ No (if yes, explain)
-
-
-
9. Have you ever pushed, shoved, slapped or used any physical force on a family member, significant other, boyfriend, girlfriend, roommate, or person you share a child with during an argument or disagreement? ☐ Yes ☐ No (if yes, explain)
-
-
-

Section III – SEXUAL ISSUES

(If “yes,” an explanation is required. Include details in your response)

1. Have you ever had sexual contact with another person who was under 16 years of age whether it was consensual or not? If yes, explain the circumstances, your age and your partner’s age at the time of each occurrence.

☐ Yes ☐ No

2. After reaching your 18th birthday, have you ever had sexual contact with another person who was under 16 years of age at the time of occurrence? If yes, explain the circumstances, your age and your partner’s age at the time of each occurrence.

☐ Yes ☐ No

3. Have you ever looked at child pornography on the internet, in a magazine, in photos, in videos, or in any other media? ☐ Yes ☐ No

4. Are you now collecting, or have you ever collected or produced, child pornography?

☐ Yes ☐ No (if yes, explain)

5. Have you ever used a computer or any other electronic device to collect, manufacture, or distribute, child pornography?

☐ Yes ☐ No (if yes, explain)

6. Have you ever attempted to contact a child for the specific purpose of having sexual contact with him/her? ☐ Yes ☐ No (if yes, explain)

7. Have you ever attempted to contact a child using a computer or any other electronic device for the purpose of having sexual contact?
☐ Yes ☐ No (if yes, explain)

8. Have you ever had sexual contact with an animal? ☐ Yes ☐ No (if yes, explain)

9. Other than your spouse, have you ever had any sexual contact with a family member, whether it was consensual or not? ☐ Yes ☐ No (if yes, explain)

10. Have you ever either by force or threat of injury, had any sexual contact with anyone against their will or consent? ☐ Yes ☐ No (if yes, explain)

11. Have you ever assisted in forcing someone to have sexual contact with you, or someone else? ☐ Yes ☐ No (if yes, explain)

12. Have you ever watched while someone forced someone to have sexual contact with them or another person? ☐ Yes ☐ No (if yes, explain)

13. Have you ever had sexual contact with someone who was unable to give consent because they had too much alcohol or drugs, or they were physically or mentally unable to give consent? ☐ Yes ☐ No (if yes, explain)

14. Have you ever been involved in an act of indecent exposure?
☐ Yes ☐ No (if yes, explain)

15. Have you ever solicited, paid, or traded services to any person under the age of 17 for sexual services?
☐ Yes ☐ No (if yes, explain)

16. Have you ever profited from, or organized the services of, a prostitute?
☐ Yes ☐ No (if yes, explain)

17. Have you ever paid for the services of a prostitute? ☐ Yes ☐ No (if yes, explain how frequently and the date of the last incident.)

18. Have you ever exchanged money for any type of sexual service? ☐ Yes ☐ No (if yes, explain how frequently and the date of the last incident.)

Section IV – CRIMINAL ISSUES

For the purpose of this investigation, the following crimes will be considered within the definition of **SERIOUS CRIMES**:

MURDER Committing the crime of murder or any unlawful act involving the taking of the life of another human being (solicitation to commit murder, voluntary and involuntary manslaughter, etc.).

ROBBERY Participating in the crime of robbery (with or without a weapon of any type, acting as a look-out or being a conspirator in the robbery, etc.).

ARSON Involvement in the crime of arson (setting a fire or causing an explosion).

THEFT Involvement in the theft of property or services any value.

AGGRAVATED

ASSAULT Participating in any assault incident with a dangerous or deadly weapon.

NOTE: Be sure to acknowledge participation, commission, arrest, conviction or questioning for any of the following acts. (If “yes,” an explanation is required. Include details in your response)

1. Have you ever been involved in the act of unlawfully taking the life of another human being? ☐ Yes ☐ No (if yes, explain)

2. Have you ever participated in any act of kidnapping, abducting, or holding another person against their will? ☐ Yes ☐ No (if yes, explain)

3. Have you ever participated in any act of assault by striking another person with the intent to hurt the other person? ☐ Yes ☐ No (if yes, explain)

4. Have you ever participated in any act involving hurting, harming, or attempting to hurt or harm, another person using a weapon or other object?
☐ Yes ☐ No (if yes, explain)
-
-
-
-
5. Have you ever participated in any act involving hurting, harming, abusing, striking, or injuring, any person under the age of eighteen (18)? ☐ Yes ☐ No (if yes, explain)
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-
-
-
6. Have you ever participated in any act of inflicting pain or suffering to an animal, which was not the result of, self defense, medical treatment, or lawful hunting?
☐ Yes ☐ No (if yes, explain)
-
-
-
-
7. Have you ever participated in any act involving the use of a firearm, knife, deadly weapon, physical force, threats, or intimidation, in order to steal or take property from another person? ☐ Yes ☐ No (if yes, explain)
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-
-
-
8. Have you ever participated in any act involving the unlawful possession or manufacture of any explosive substance or devices? This includes sparkler bombs, MRE bombs, chemical bombs, etc. ☐ Yes ☐ No (if yes, explain)
-
-
-
-
9. Have you ever started a fire, either intentionally or unintentionally, or caused an explosion that resulted in damage, or could have resulted in damage, to any property?
☐ Yes ☐ No (if yes, explain)
-
-
-
-

10. Have you ever participated in making a false bomb threat or false fire alarm? ☐ Yes ☐ No (if yes, explain)
- _____
- _____
- _____
- _____
11. Have you ever participated in illegally entering any building, or structure, either commercial or residential, whether it was occupied, or abandoned? ☐ Yes ☐ No (if yes, explain)
- _____
- _____
- _____
- _____
12. Have you ever participated in any act involving entering or remaining on property not owned by you with the intent to commit a crime? ☐ Yes ☐ No (if yes, explain)
- _____
- _____
- _____
- _____
13. Have you ever stolen anything from the Government? ☐ Yes ☐ No (if yes, explain)
- _____
- _____
- _____
- _____
14. Have you ever stolen anything from an employer? This can include, but not limited to, money, product, or time. ☐ Yes ☐ No (if yes, explain)
- _____
- _____
- _____
- _____

<u>EMPLOYER</u>	<u>ITEM(S)</u>	<u>VALUE</u>	<u>FREQUENCY</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

16. What is the largest amount of money you have stolen from an employer at one time?

17. How frequently have you stolen money from an employer? (daily, weekly, twice a month, etc.)

18. If you are, or ever have been, the caretaker or guardian of another person(s), have you ever taken property, or intentionally taken unfair advantage of, an adult or child's physical or financial resources for your personal or financial advantage by use of undue influence, coercion, harassment, duress, deception, false representation or false pretense? ☐ Yes ☐ No (if yes, explain)

19. Have you ever stolen anything from a parent or any other family member? This can include but is not limited to money, clothing, or a car. ☐ Yes ☐ No (if yes, explain) (if no proceed to question 22)

20. What is the largest amount of money you have stolen from a family member?

21. How frequently have you stolen money from a family member? (daily, weekly, twice a month, etc.)?

22. From the age of 10 and older, have you ever shoplifted or stolen anything?
☐ Yes ☐ No (if yes, complete/explain)

<u>AGE</u>	<u>ITEM</u>	<u>VALUE</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

23. Have you ever been present when someone shoplifted or stole anything, and you received some of the items or product taken? ☐ Yes ☐ No (if yes, explain)

24. Have you ever participated in any act involving breaking into a newspaper or vending machine, to steal cash or merchandise? ☐ Yes ☐ No (if yes, explain)

25. Have you ever participated in breaking into or entering a vehicle of any kind, including cars, vans, or motor homes, in order to steal any cash, property or merchandise? ☐ Yes ☐ No (if yes, explain)

26. Have you ever participated in the theft of a vehicle, or any auto parts, or use of a vehicle without the owner's consent, or joy riding in a stolen vehicle?
☐ Yes ☐ No (if yes, explain)

27. Have you ever participated in any act of purchasing, acquiring or receiving, any item or property, knowing or believing it to be stolen? ☐ Yes ☐ No (if yes, explain)

28. Do you have or have you ever applied for a carry concealed weapons permit?
☐ Yes ☐ No (if yes, what State, and if denied, explain why)
-
-
-
-
29. Have you ever participated in any act involving the unlawful possession of any machine gun, sawed off shotgun or rifle, armor piercing ammunition, silencer, or a stolen or altered firearm of any kind? ☐ Yes ☐ No (if yes, explain)
-
-
-
-
30. Have you ever participated in receiving, or obtaining any services (i.e. cable, electric, water, etc.) without legally paying for it? ☐ Yes ☐ No (if yes, explain)
-
-
-
-
31. Have you ever participated in the forging or presenting of any written document, signature, money, legal document, license, contract, credit card, check, security agreement, will, deed, or any deed of trust with the intention to defraud any person or business? ☐ Yes ☐ No (if yes, explain)
-
-
-
-
32. Have you ever participated in fraudulently using any credit card or credit card number? ☐ Yes ☐ No (if yes, explain)
-
-
-
-
33. Have you ever participated in filing or making a falsified insurance claim? ☐ Yes ☐ No (if yes, explain)
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-
-

34. Have you ever participated in telling any lie, falsehood, or misrepresenting any fact, while under oath or upon sworn or notarized statement? ☐Yes ☐ No (if yes, explain)
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-
-
35. Have you ever participated in filing a false report to any law enforcement agency? ☐Yes ☐ No (if yes, explain)
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-
-
36. Have you ever participated in disturbing the peace, including using offensive or profane language to incite a breach of the peace, fighting, or threatening another person in a public place? ☐Yes ☐ No (if yes, explain)
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-
37. Have you ever participated in the intentional damage or destruction of any property belonging to another person? ☐Yes ☐ No (if yes, explain)
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-
-
-
38. Have you ever participated in impersonating a police officer, law enforcement official, or other government official? ☐Yes ☐ No (if yes, explain)
-
-
-
-
39. Have you ever participated in bribing, or attempting to bribe, any police officer, law enforcement official, or government employee? ☐Yes ☐ No (if yes,explain)
-
-
-
-

40. Have you ever participated in fleeing from, running from, or evading, by any means, including foot or by vehicle, any law enforcement official who is attempting to arrest, detain or question you or any other person? ☐ Yes ☐ No (if yes, explain)

41. Have you ever participated in resisting any law enforcement official in making any arrest or detention of you or any other person? ☐ Yes ☐ No (if yes, explain)

42. Have you ever been part of, or associated with, any group that was involved in any illegal activities (hate groups, organized militia, street gangs)? ☐ Yes ☐ No (if yes, explain)

43. Have you ever known or been associated with anyone that is a gang member or associate gang member or someone that admits to criminal street gang membership or is identified as a criminal street gang member by a parent, guardian, or a law enforcement officer, or someone who frequents a particular criminal street gang's area, or adopts such gang's style of dress, color, use of hand signs, or tattoos, or has been arrested more than once in the company of identified criminal street gang members for offenses which are consistent with usual criminal street gang activity? ☐ Yes ☐ No (if yes, explain)

44. Are you associated with anyone that is a known felon, and/or a person under criminal investigation for felony crimes or habitual misdemeanor conduct, or a convicted sex offender? ☐ Yes ☐ No (if yes, explain)

45. Have you ever participated in defacing a religious institution or public institution (including any graffiti, etc.)? ☐ Yes ☐ No (if yes, explain)

46. Have you ever participated in illegal gambling? ☐ Yes ☐ No (if yes, explain)

47. How much money do you spend on legal or illegal gambling per year?

48. Are there any other incidents or concerns in your background, not asked in this questionnaire, that you need to disclose? ☐ Yes ☐ No (if yes, explain)

Section V – DRUGS

Have you **ever** in your lifetime, illegally used, tried, experimented, possessed or in any way ingested into your body: **(If “yes,” an explanation is required. Include details in your response)**

		Number of times	Date of First Use	Date of Last Use	Method of Ingestion
Anabolic Steroids	<input type="checkbox"/> Yes <input type="checkbox"/> No				
Inhalants/Huffing	<input type="checkbox"/> Yes <input type="checkbox"/> No				
Marijuana	<input type="checkbox"/> Yes <input type="checkbox"/> No				
LSD	<input type="checkbox"/> Yes <input type="checkbox"/> No				
Cocaine (Powder)	<input type="checkbox"/> Yes <input type="checkbox"/> No				
Heroin	<input type="checkbox"/> Yes <input type="checkbox"/> No				
(PCP)	<input type="checkbox"/> Yes <input type="checkbox"/> No				
Methamphetamine	<input type="checkbox"/> Yes <input type="checkbox"/> No				
Amphetamines	<input type="checkbox"/> Yes <input type="checkbox"/> No				
Barbiturates	<input type="checkbox"/> Yes <input type="checkbox"/> No				
Crack Cocaine	<input type="checkbox"/> Yes <input type="checkbox"/> No				
Prescription Drugs	<input type="checkbox"/> Yes <input type="checkbox"/> No				
Other(s) (✓) (Bathsalts, K-2, Peyote, etc)	<input type="checkbox"/> Yes <input type="checkbox"/> No				
Mushrooms	<input type="checkbox"/> Yes <input type="checkbox"/> No				
Ecstasy	<input type="checkbox"/> Yes <input type="checkbox"/> No				
Adderall	<input type="checkbox"/> Yes <input type="checkbox"/> No				

1. Have you ever been arrested for a violation of any drug law? ☐Yes ☐ No (if yes, provide date(s) and indicate final disposition.)

2. Have you had any involvement in any illegal drug sale (i.e. direct selling, distribution, packaging, storing, transporting or acting as a “lookout” during the sale of any illegal drug or controlled dangerous substance)? ☐ Yes ☐ No (If yes, list the drug/substance sold, your role in the sale, and how often.)

_____ How often? _____

_____ How often? _____

_____ How often? _____

3. Have you ever purchased any illegal drugs or contributed money for someone else to make the purchase? ☐ Yes ☐ No (If yes, how many times and amount?)

4. List every friend or family member who you now associate with, that may be involved with illegal drugs.

5. Have you ever used a drug prescribed to another person?
☐ Yes ☐ No (if yes, explain)

6. Have you ever used or obtained a forged prescription? ☐ Yes ☐ No (if yes, explain)

7. Are there any issues or incidents in your life not addressed in this section regarding your involvement with illegal drugs or substances? Yes ☐ No (if yes, explain)

Motivation and Character

Write a paragraph on why you want to become a police officer, and specifically why you want to be a Wichita Police Officer?

What steps have you taken to prepare for a career in law enforcement?

What are your strengths?

List a weakness, and what you are doing to address it.

If you are accepted for employment by the Wichita Police Department, you will be required to work 1st, 2nd, 3rd, or 4th shift. Will any of these present a problem for you?

Yes_____ No_____

The work schedule will also require you to work on Saturdays, Sundays, and Holidays. Will this present a problem for you?

Yes_____ No_____

INTERNET MEMBERSHIPS

In the space below, list any Internet social networking site(s) to which you are a member, such as MySpace, Facebook, etc. Indicate whether or not your profile is public or private.

Internet Site	Public or Private	Your Username

**WICHITA POLICE DEPARTMENT
TRAINING BUREAU
AUTHORIZATION FOR RELEASE OF INFORMATION**

I, _____, do hereby authorize a review of and full disclosure of all records concerning myself to any duly authorized agent of the City of Wichita Police Department, whether the said records are of a public, private, or confidential nature, to include social networking sites.

The intent of this authorization is to give my consent for full and complete disclosure of the records of educational institutions; employment, military service, financial and credit history, motor vehicle department records, criminal records, references, pre-employment records including background reports, efficiency ratings, complaints or grievances filed by or against me and the records and recollections of attorneys, or of other counsel, whether representing me or another person in any case, either criminal or civil in which I presently have, or have had an interest.

I understand that any information obtained by a personal history background investigation which is developed directly or indirectly, in whole or in part, upon this released authorization will be considered in determining my suitability for employment by the City of Wichita Police Department. I also certify that any person(s) who may furnish such information concerning me shall not be held accountable for giving this information; and I do hereby release said person(s) from any and all liability that may be incurred as a result of furnishing such information.

I also agree to pay any and all charges or fees concerning this request and can be billed for such charges at the below listed address.

A photocopy of this release form will be valid as an original thereof, even though the said photocopy does not contain an original writing of my signature. This release is valid for one year from the date of my signature.

(Print name, including maiden name if applicable)

Address: _____

Phone: _____

Date of Birth: _____

Social Security Number: _____

Applicant Signature

Date

(Remove this page, to be read and signed at 1st Contact)

The answers given in this booklet were verified by a Background Investigator. If you fail to provide accurate and truthful information or mislead the First Contact Interviewer about anything in the booklet you could be disqualified from the hiring process.

By signing this application, I am affirming that the answers are true and accurate. I understand that any false statement in this document may be grounds for me to be disqualified as an applicant or dismissed as an employee, regardless of when the falsity of my statement is discovered.

Signature: _____ **Date** _____

Print: _____

STATE OF KANSAS)
) ss.
COUNTY OF SEDGWICK)

SUBSCRIBED and SWORN to before me, a Notary Public,

On this _____ day of _____, 20_____.

Notary

My Commission Expires: _____



If you have prior law enforcement, military, security guard, or security related experience, or if you have been involved in law enforcement in any capacity, including police, corrections, courts, and military service complete the following questionnaire.

If the above does not apply to you, **STOP**
YOU HAVE COMPLETED THE
QUESTIONNAIRE.

PREVIOUS LAW ENFORCEMENT EXPERIENCE
(If “yes” an explanation is required. Include details in your response)

The following questions are to be answered by applicants with prior POLICE, security, detention, or security related experience. If you have been involved in law enforcement in any capacity, including police, corrections, courts, or military police complete the following.

1. As a law enforcement officer or security officer, have you ever falsified a police report?

☐ Yes ☐ No (if yes, explain)

2. As a law enforcement officer or security officer, have you ever lied under oath?

☐ Yes ☐ No (if yes, explain)

3. As a law enforcement officer or security officer, have you ever failed to submit any evidence? ☐ Yes ☐ No (if yes, explain)

4. As a law enforcement officer or security officer, have you ever kept evidence in violation of policy? ☐ Yes ☐ No (if yes, explain)

5. As a law enforcement officer or security officer, have you ever failed to submit any evidence? ☐ Yes ☐ No (if yes, explain)

6. Have you resigned from a law enforcement agency or security company to avoid discipline, termination, or prosecution? ☐ Yes ☐ No (if yes, explain)

7. As a law enforcement officer or security officer, have you ever given illegal drugs to an informant or to anyone without authorization that is not part of an ongoing investigation?

☐ Yes ☐ No (if yes, explain)

8. As a law enforcement officer or security officer, have you ever planted evidence in violation of policy? ☐ Yes ☐ No (if yes, explain)

9. Have you ever possessed or consumed any illegal drugs since becoming a law enforcement officer or security officer? ☐ Yes ☐ No (if yes, explain)

10. While working as a law enforcement officer or security officer have you failed to complete an employee probationary period? ☐ Yes ☐ No (if yes, explain)

11. As a law enforcement officer or security officer, has your employee probationary period ever been extended? ☐ Yes ☐ No (if yes, explain)

12. Are there any civil or criminal actions pending against you now? ☐ Yes ☐ No (if yes, explain)

13. As a law enforcement officer or security officer, has anyone ever made, either verbally or in writing, a complaint against you? ☐ Yes ☐ No (if yes, explain)

14. As a law enforcement officer or security officer, have you ever received a verbal counseling, letter of reprimand, or any type of discipline? ☐ Yes ☐ No (if yes, explain)

15. As a law enforcement officer or security officer, have you ever been suspended for any reason? ☐ Yes ☐ No (if yes, explain)

16. As a law enforcement officer or security officer, have you ever kept found property? ☐ Yes ☐ No (if yes, explain)

17. As a law enforcement officer or security officer, have you ever failed to submit found property? ☐ Yes ☐ No (if yes, explain)

18. As a law enforcement officer or security officer, have you ever conducted or been found to have conducted an illegal search? ☐ Yes ☐ No (if yes, explain)

19. As a law enforcement officer or security officer, have you ever been disciplined or counseled for the use of excessive force in the line of duty?

☐ Yes ☐ No (if yes, explain)

20. As a law enforcement officer or security officer, have you ever witnessed a prisoner being physically abused? ☐ Yes ☐ No (if yes, explain)

21. As a law enforcement officer or security officer, have you ever been the subject or focus of any type of investigation? ☐ Yes ☐ No (if yes, explain)

22. As a law enforcement officer or security officer, have you ever lied or been found to have been untruthful during any investigation? ☐ Yes ☐ No (if yes, explain)

23. As a law enforcement officer or security officer, have you ever violated a department or company policy or regulation? ☐ Yes ☐ No (if yes, explain)

24. As a law enforcement officer or security officer, have you ever engaged in sexual activity while on duty with anyone? This includes spouse, co-worker, or citizen? ☐ Yes ☐ No (if yes, explain)

25. As a law enforcement officer or security officer, have you ever failed to perform your duty in exchange for sexual favors? ☐ Yes ☐ No (if yes, explain)

26. As a law enforcement officer or security officer, have you ever given criminal record information to anyone outside law enforcement? ☐ Yes ☐ No (if yes, explain)

27. As a law enforcement officer or security officer, have you ever “covered up” anything for a fellow officer? ☐ Yes ☐ No (if yes, explain)

28. As a law enforcement officer or security officer, have you ever lied or been untruthful to Internal Affairs/Professional Standards? ☐ Yes ☐ No (if yes, explain)

29. As a law enforcement officer or security officer, have you ever accidentally discharged a firearm whether on duty or off duty? ☐ Yes ☐ No (if yes, explain)

30. As a law enforcement officer or security officer, have you ever discharged a firearm in the line of duty? ☐ Yes ☐ No (if yes, explain)

31. As a law enforcement officer or security officer, have you ever discharged a firearm on duty and not reported it? ☐ Yes ☐ No (if yes, explain)

32. As a law enforcement officer or security officer, have you ever been involved in any traffic accidents in a police or security vehicle? ☐ Yes ☐ No (if yes, explain)

33. While training to be a law enforcement officer or security officer, did you ever cheat on any tests or assignments? ☐ Yes ☐ No (if yes, explain)

34. As a law enforcement officer or security officer, have you ever failed or refused to obey a lawful order of a supervisor? ☐ Yes ☐ No (if yes, explain)

I have read and answered truthfully each of the above questions. I understand false information may lead to the disqualification of my application or discharge if I have been employed.

DATE

Revised 7/2014